

SINGLETON C.E. PRIMARY SCHOOL



Charlton Road
Singleton
West Sussex
PO18 0HP

Phone: 01243 811679

Fax: 01243 811775

E-Mail: office@singleton.school

www.singleton.w-sussex.sch.uk

Headteacher: Mr Christopher Todd MA(Ed)

14th December 2018

Newsletter Number 14

Dear Parents/Carers,

DATES FOR THE TERM

Tuesday 18 th December – 1.30pm	Christmas Service in Church (parents welcome)
Wednesday 19 th December	END OF TERM

POSSIBLE SCHOOL CLOSURE DUE TO WEATHER

The decision to close the school is a complex one, weighing up many factors including the safety and heating on the site, the conditions of the roads/pavements in the close vicinity to the school, and the ability of staff and children to travel to school without undue risk to their well-being. The Chair of Governors and Headteacher then make their decision. If a decision is made to close the school, this will be immediately relayed (and before 7.30am) to West Sussex County Council for entry on their website (www.westsussex.gov.uk/education-children-and-families/schools-and-colleges/emergency-school-closures) to Spirit FM (www.spiritfm.net/schools/school-closures) and on the school website (www.singleton.w-sussex.sch.uk) An email will also be sent to those who have an email address registered with the school.

If a decision is made to close the school during the school day then parents will be contacted to come and collect their children.

UNAUTHORISED ABSENCE

A reminder, as the advertisements for summer holidays begin, that the current law does not give any entitlement to parents to take their child on holiday during term time. Any application for leave must be in exceptional circumstances and the Headteacher must be satisfied that the circumstances warrant the granting of leave. Any absence from school should be avoided, unless for medical reasons, as being absent from school can have a "serious effect" on a child's progress or create difficulties for them in their learning.

It is important to remind you that as little as 1 week (5 days = 10 sessions) of absence from school for a **holiday taken during term time is recorded as an unauthorised absence and therefore you should be aware that such absence may trigger the issuing of a fixed penalty notice by the local authority.** The Request for Absence form states that the form serves as a Penalty Notice Warning letter to parents/carers.

This term we have seen an overall reduction in the number of parents taking pupils on holidays in term time and an improvement in attendance. Thank you for your support.



THE CHURCH OF ENGLAND
OUTSTANDING

Ofsted
Good School
2016

RIGHTS RESPECTING SCHOOLS
unicef
UNITED KINGDOM
LEVEL 1

Healthy School

ARTS COUNCIL
ARTSMARK
GOLD
ENGLAND

west sussex county council



Silver
Eco-Schools
Silver Award

360
degree safe
PROGRESSION TO SAFETY
ONLINE

THE FINAL NEWSLETTER OF 2018!
We wish you a very Happy Christmas and all best wishes for the New Year!
Spring term starts on Thursday 3rd January 2019